

Minutes

KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

June 5, 2023

Meeting was called to order at 7:01 pm by Mayor Cansler.

Amend Agenda – Motion made by City Clerk Horras, with the addition of Resolutions 2023-55, 56, 57 and a Discussion item for New Business. Motion to approve was made by Burroughs, 2nd by Conrad and all in favor.

Roll call: all Councilmen were present. City employees present were City Clerk Horras, Billing Clerk Kurth-Minard and Public Works-Harmsen, Police Chief Conrad, and Librarian Greiner. Public present at the meeting Karen Sypherd, Cindy Detweiler, Ron Northup, Nick Beinhart, Lori Hammes, Rick Klein, Tim Minard, Gene Hammen, Isaac Altenhofen, Matt Walker with French-Renicker, and Casey Jarmes from Sigourney New-Review.

Consent Agenda: Motion was made by Conrad to approve Consent Agenda, including Agenda, previous meeting minutes from May 15th Council Meeting - Budget review and payment of Bills. McDonald 2nd the motion. All in favor.

Bills Paid May 15th to May 31st, 2023

Checks

ALLIANT ENERGY	5/30/2023	\$2,081.54			
ALYCIA HORRAS	5/30/2023	\$289.73			
AUDITOR, STATE OF IOWA	5/30/2023	\$7,689.50			
BANYON DATA SYSTEMS	5/30/2023	\$2,689.00			
BARCO PRODUCTS COMPANY	5/30/2023	\$6,025.58			
DELL MARKETING L.P.	5/30/2023	\$1,286.99			
DOUG CONRAD	5/30/2023	\$1,554.70			
FIRST NATIONAL BANK OMAHA	5/30/2023	\$985.03			
IDEAL READY MIX CO., INC.	5/30/2023	\$354.75			
ION ENVIRONMENTAL SOLUTIONS	5/30/2023	\$3,625.00			
JILL BAETSLE	5/30/2023	\$68.73			
L.L. PELLING CO.	5/30/2023	\$58,190.40			
MATT PARROTT & SONS CO.	5/30/2023	\$350.90			
MENARDS	5/30/2023	\$956.90			
MID-AMERICA PUBLISHING CORP.	5/30/2023	\$416.94			
QUILL	5/30/2023	\$229.71			
RECREONICS, INC	5/30/2023	\$941.99			
SCOTT WESTENDORF	5/30/2023	\$3,833.34	CONRAD, DOUGLAS L	5/15/2023	\$2,551.91
SORRELL GLASS	5/30/2023	\$231.18	SLAUBAUGH, KEVIN L.	5/15/2023	\$2,376.92
TREMMEL BACKHOE SERVICE	5/30/2023	\$3,150.00	GREINER, ASHLEY	5/15/2023	\$80.00
TRENT GREINER LOGGING	5/30/2023	\$1,600.00	GREINER, TONIA	5/15/2023	\$1,202.75
WATER SOLUTIONS UNLIMITED	5/30/2023	\$393.00	HARMSEN, MICAH	5/15/2023	\$1,916.67
WEBSTAIRANTSTORE	5/30/2023	\$1,885.51	Kurth-Minard, Dawn M	5/15/2023	\$920.00
WELLMARK	5/30/2023	\$6,555.15	Horras, Alycia A	5/15/2023	\$1,875.00
ALL AM. TERMITE & PEST CONT.	5/30/2023	\$35.00			
CENGAGE LEARNING	5/30/2023	\$171.95			
CENTER POINT LARGE PRINT	5/30/2023	\$137.37			
COUNTY LINE MART	5/30/2023	\$75.00			\$ 10,923.25
DEMCO	5/30/2023	\$97.90			
FIDDLE DEE DEE	5/30/2023	\$75.00			
FIRST NATIONAL BANK OMAHA	5/30/2023	\$449.52			
INFOMAX OFFICE SYSTEMS INC.	5/30/2023	\$151.51			
NOAHS ARK ANIMAL WKSP INC	5/30/2023	\$344.75			
QUILL	5/30/2023	\$256.88			
TONI GREINER	5/30/2023	\$40.00			
WARTBURG COLLEGE - NSTA CHAPTER	5/30/2023	\$145.74			
WINDSTREAM	5/30/2023	\$147.31			
ALLIANT ENERGY	6/5/2023	\$3,632.93			
ALYCIA HORRAS	6/5/2023	\$102.99			
Dakota Supply Group	6/5/2023	\$295.00			
KEOKUK COUNTY ABSTRACT CO.	6/5/2023	\$150.00			
LIBERTYVILLE SAVINGS BANK	6/5/2023	\$2,608.00			
PRINTERS WORKSHOP	6/5/2023	\$205.98			
RAY-MAN, INC	6/5/2023	\$2,101.65			
SHERWIN WILLIAMS CO.	6/5/2023	\$3,587.00			
US FIRST	6/5/2023	\$133.33			
VERIZON	6/5/2023	\$40.01			
		\$120,370.39			

Public Forum: Nothing to report.

Department Reports:

Public Works – Harmsen reported that things are coming together for Fun Days and will be a busy couple days leading up to the Celebration. Matt Walker is here tonight to talk about rural water options and application process, along with the Carpenter Street water main project. Harmsen and Slaubaugh were able to get the streets painted along with the shelter house. They plan on using seasonal help to paint the inside of the shelter along with the older park equipment. They are hoping to get the rest of the park in order as well before Thursday, if the construction fence can come down due to new permanent fencing being up around the pool area. Thanks to the volunteers that helped with the shelter house and also to the rest of the volunteers that have helped with town clean up before the 150th Celebration.

Police Report- Police Chief Conrad reported 14 Citations and 0 Complaints. The Adventureland trip went as scheduled.

Library –Greiner stated that there has been a start to the Summer Reading Program with 34 kids in attendance. Donations are still coming in for the program and there is excitement about the line up she has created this year.

Museum – Sypherd reported that Thursday kicks off the 150th Celebration with the Pie judging contest. The Pie Auction is at 6pm followed by the Pie in the Face Auction as well. The Museum is scheduled to be open to the public all 4 days of the Celebration with times listed on the Fun Days schedule.

Pool – Burroughs reported that several items have come in for the pool project the last couple weeks. There is currently painting and roofing being worked on at the pool house. Thank you to all that volunteered and came out to paint!

Clerk – Horras shared New Printer Delivery and Install on 6/13 at 10am. The new Computer has arrived and was dropped off at Impressions Comp. to start install of basic programs. Contract has been signed with gWorks Software. Working with Banyon, gWorks and Impressions for install date on the new computers. Shooting for August 1st – September 1st, go live with gWorks. Karen and I met with the Pool Staff on 5/18 to get paperwork in order, time off requests, suit orders, t-shirt sizes, meet and greet, answer questions, etc. It went well and all seemed excited to get started. T-shirts are done for the employees and they will be wearing these on Saturday, as they are on the float that they are making together. Working hard to get all the items ordered for the Pool and Pool House. Several items are on their way here, such as Loungers, Picnic Tables (that will be out for use this weekend), LG chairs, BBall Hoop, etc.

She is also in the process of looking at items that are still usable in the old Pool House so we have all things in order and either lined up or purchased to open as soon as the build is done. The Keota FFA team donated their remaining flowers from their annual sale for flower bed in front of City Hall. Beacon – Working with them on getting things set up with software and log in's to ensure we are ready for the new meter reader install and transition to gWorks. We have let Beacon/Badger know that we are switching software as well and they are getting a head start with reaching out to ensure communication with both vendors. We did get the CCR link added to the 5/26 billing that went out to our residents. Harmsen and Horras completed the Plexi sign for the Electric sign out front of City Hall to cover up the side that is malfunctioning. Décor and Windows to be finished by Museum Board. Fun Days Table on Friday the 9th around Kids Parade time. Looking at a 4pm set up and then possibly a 7pm or when we run out of items, tear down.

Resolutions and Ordinances:

Resolution 2023-39 New Wage for Library Director FY24- Motion by Conrad, 2nd by Burroughs, and all in favor.

Resolution 2023-40 New Wage for Part Time Library employees FY24- Motion by Greiner, 2nd by McDonald, and all in favor.

Resolution 2023-41 Building Permit- True Solar for 204 N Hamilton St- Motion by Conrad, 2nd by Greiner, all in favor.

Resolution 2023-42 Cemetery Plot Purchase Mike Jarrard – motion by Conrad, 2nd by Burroughs, and all in favor.

Resolution 2023-43 Cemetery Plot Purchase Michelle Potter- Motion by Burroughs, 2nd by Greiner, and all in favor.

Resolution 2023-44 Cemetery Plot Purchase David Lord- Motion by Greiner, 2nd by McDonald, and all in favor.

Resolution 2023-45 Cemetery Plot Purchase Tara Lord- Motion by Burroughs, 2nd by Conrad, and all in favor.

Resolution 2023-46 Request for check from KU for \$198500.00- Motion by Burroughs, 2nd by Greiner, and all in favor.

Resolution 2023-47 Request for check from KU for \$150000.00- Motion by Conrad, 2nd by McDonald and all in favor.

Resolution 2023-48 Purchase of Picnic Table and Umbrella for outside Pool area- Motion by Greiner, 2nd by Conrad and all in favor

Resolution 2023-49 Transfer of funds from General Account to Bridge Loan- Motion by Burroughs, 2nd by Greiner and all in favor

Resolution 2023-50 Discontinuation of State Tax and LOST tax on Sewer- Motion by Conrad, 2nd by Greiner and all in favor.

Resolution 2023-51 Insurance Coverage by City of Keota for the Shuttles during 150th Celebration- Motion by Burroughs, 2nd by Conrad, and all in favor.

Resolution 2023-52 Approval of road closures/barricades for 150th Celebration- Motion by Burroughs, 2nd by Greiner, all in favor

Resolution 2023-53 Approval to bring on partial pool staff for employment starting 6/6/23- Motion by Conrad, 2nd by Bender, Burroughs and McDonald in favor and Greiner abstain.

Resolution 2023-54 Tobacco Permit Renewal County Line Mart- Motion by Greiner, 2nd by Conrad, and all in favor

Resolution 2023-55 Approval of CAT Grant Agreement and Execution of paperwork- Motion by Greiner, 2nd by Burroughs and all in favor.

Resolution 2023-56 Amendment to Liquor License for outside sales- The Roost- Motion by Bender, 2nd by Burroughs, Greiner and McDonald in favor and Conrad abstains.

Resolution 2023-57 Liquor License approval – The VFW- Motion by Conrad, 2nd by McDonald, and all in favor.

New Business:

Discussion/Possible Action Engineering Services Agreement with French Reneker for designing the water main replacement on Carpenter from Broadway to Washington- Motion to approve Conrad, 2nd by Bender and all in favor

Discussion/Possible Action Approval of Wapello Rural Water Association Invoice and application to research a Rural Water option- Motion to approve by Conrad, 2nd by Bender, and all in favor.

Discussion/Possible Action Water needed for the pond at Lagos Acres- Gene Hammen and Isaac Altenhofen shared how low the pond was and that they were looking at options for getting more water in the pond for irrigation. Motion to approve a possibility of city water by Burroughs, 2nd by Bender, McDonald and Greiner in favor, with Conrad a Nay.

Approval of Comp Time for City Employees for the month of May- motion made to approve with the addition of 1 Councilmember signature and discussion with one City employee about time.

Mayor Comments: Mayor Cansler shared a Thank You to Horras for all the hard work and time that she has put in to the City; Thank you to all the City employees, Library staff, Museum and pool Boards. A lot is going on around us and these people keep us moving forward. Mayor will be gone for the 6/19 meeting.

Adjournment: Motion made to adjourn meeting by Conrad, 2nd by Bender, approved by all. Time 8:45pm.

Next regular meeting, June 19th, 2023 at 7:00 pm.

Attest:

Mayor Anthony Cansler

City Clerk Alycia A Horras